

## Permits to Licences

### The current situation – December 2007

Since we circulated the principles paper approved by the Road Running Leadership Group in November, a number of decisions have been taken on the nature of the planned scheme. Recognising that we have already received many applications for licences for events taking place after April 1<sup>st</sup>, the following notes may help you to answer queries that you will already be hearing.

- The licence application paperwork will ask the same questions as the permit scheme, albeit in a different order. Licences will be issued without the need for replacement paperwork when available.
- Paperwork will be available late in January.
- A £25 deposit is required with the application (£10 for smaller races).
- When paying the licence fee (due within 1 month of the race), the deposit paid is deductible.
- Races closed to club members, including championships, are not required to pay a licence fee but they do require a licence.
- Where a series of races is promoted – using the same course and distance – you may issue one licence to cover the series. The fee payable will be based on the number of individual runners over the series, not the total of starters in each race.
- The rule amendment process will be completed in January and there appears to be no reason why the change to a discount will not be approved. Until this has been approved we cannot advise events to apply the registered discount rather than the unattached charge.
- Races that have advertised that unattached fees will be charged will be permitted to pay the licence fee rather than the unattached levies collected – a demonstration of goodwill to show that they will be at a financial advantage.
- Mike Summers is working on the internet access that will be used for race organiser support, the virtual club and online licensing. We do not expect this to be available for at least 6 months.
- Insurance conditions are not affected by changes – affiliated status (£50 annual fee payable to England Athletics) is necessary for UKA public liability insurance to apply.
- The public liability cover has recently been increased from £10 million to £20 million.

**In preparing the licence scheme we are reviewing the reports that should be issued in the future. I am aware that reports have not been produced consistently in recent months and would welcome your thoughts on the reports that are necessary to help you do your jobs and how often you feel that they should be produced.**

**Roger Nicholls, Permit Officer North Yorkshire, has drafted a note for issuing to race organisers to give them guidance on the changes – a copy is attached to this email.**

**Finally, many thanks for your support and patience during the past year. Problems were always going to arise as a result of the transfer of responsibilities and we have made sure that we listened to Permit Officer comments and reacted accordingly. We look forward to the next project – transferring to the licence scheme.**

**Please note that Adam is now on holiday until January 2<sup>nd</sup>. I will be here to answer any queries until Friday December 21st**

**John Temperton  
19 December 2007**